Contract Number 2011C-677

11-1200-562

State Auditor Number

DEPARTMENT OF EDUCATION
STATE OF SOUTH DAKOTA
CONSULTANT CONTRACT
FOR CONSULTANT SERVICES BETWEEN

(Western Dakota Technical Institute)		(Office of Curriculum Career & Technical Education)
(Attn: Russ Poppen)		(800 Governors Drive)
(800 Mickelson Drive)	AND	(Pierre, SD 57501-2294)
(Rapid City, SD 57703-4018)		( )
(Hereinafter referred to as Consultant)		(Hereinafter referred to as State)

The State hereby enters into an Agreement for Consultant Services with the Consultant.

I. THE CONSULTANT:

A. The Consultant services on this agreement commence March 1, 2011 and shall end July 1, 2011.

B. The Consultant has affirmed that he/she is not a full-time state employee as per SDCL 3-12-47.

C. The Consultant will not use state equipment, supplies, and facilities.

D. The Consultant agrees to:

1. Reach out to SD College Access high schools through school visits. During these visits, priority will be placed on the following:

   - Relationship building opportunities with the high school and community.
   - Informing students, school personnel and community leaders about Career and Technical Education.
   - Communicating SDMyLife information and providing linkage of Personal Learning Plans and Career and Technical Education Careers.
   - Educating students, families and community leaders of Technical Education opportunities in South Dakota.
   - If CA high school has a CTE program, facilitating connections between secondary instructor and a complimentary program postsecondary instructor.
   - Provide information on articulation and dual credit programs of study available.

2. Host students from SD College Access high schools throughout the duration of the grant. Campus events will be arranged to bring students, families, district personnel and community leaders in to visit. Campus visits may include, but are not limited to:

   - Career and program exploration activities (including providing information to students on high-demand career areas and careers availability in their home district.)

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- Opportunities to meet with faculty.
- Information on postsecondary transitions (acceptance, financial aid, culture, programs, services, etc.).
- Incorporate current students from the Technical Institute to share experiences and answer questions from high school students and their families. Effort should be made to include current students from one of the College Access districts.
- SDMyLife and personal learning plan information be made available during visits. Information for parent and community leaders be provided.
- Communicate with College Access Outreach Coordinators and Career Development personnel on dates and activities, inviting their attendance when possible.

3. Communicate regularly with SD College Access high school students, their families and educators about upcoming campus activities/programs that related to career exploration and postsecondary transitions. The communication tools within SDMyLife can be used to share information with specific students/educators, free of charge.
   - Along with current communication practices a College Access e-Newsletter will be developed by the Technical Institutes providing relative College Access information.
4. Reach out to current technical institute students from SD College Access high schools.
   - The Consultant should identify current postsecondary students from SD College Access high schools to build or continue personal relationships with those individuals in effort to support student success and retention.
   - Provide social interaction opportunities among identified students from College Access Districts.
5. Submit quarterly activity reports on the work completed, utilizing the provided Reporting form. A year-end report must be submitted by June 15, 2011 before final payment will be issued.

E. Consultant agrees to hold harmless and indemnify the State of South Dakota, its officers, agents and employees, from and against any and all actions, suits, damages, liability or other proceedings which may arise as a result of performing services hereunder. This section does not require the Consultant to be responsible for or defend against claims or damages arising solely from acts or omissions of the State, its officers or employees.

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F. The Consultant agrees to provide services in compliance with the Americans with Disabilities Act of 1990.

II. THE STATE:

A. The State will make a total payment not to exceed $10,000.00 upon satisfactory completion of the services in I.D. of this contract. The requirements of the contract must be completed prior to the last payment request. The Consultant will provide a 50% match to the contract, details of the match are to be provided bi-annually. Payments may be made quarterly upon receipt of an invoice and accompanied by detailed activity reports on the work completed for the quarter period. Invoices and reports will be submitted by the Consultant and approved by the State.

B. The State will not pay Consultant expenses as a separate item.

C. The State does not agree to perform any special provisions.

III. SUPERCESSION PROVISION: All other prior discussions, communications and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and except as specifically provided herein, this Agreement constitutes the entire agreement with respect to the subject matter hereof.

IV. AMENDMENT PROVISION: This contract contains the entire agreement between the parties, and is subject to and will be construed under the laws of the State of South Dakota, and may be amended only in writing signed by both parties.

V. TERMINATION PROVISION: This agreement can be terminated upon thirty (30) days written notice by either party and may be terminated for cause by the State at any time with or without notice.

VI. INSURANCE PROVISION: The Consultant agrees, at its sole cost and expense, to maintain the appropriate insurance required by the State during the period of this agreement.

VII. CONTROLLING LAW PROVISION: This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota. Any lawsuit pertaining to or affecting this Agreement shall be venued in Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

VIII. COMPLIANCE PROVISION: Consultant will comply with all federal, state and local laws, regulations, ordinances, guidelines, permits and requirements applicable to providing services pursuant to this Agreement, and will be solely responsible for obtaining current information on such requirements.

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IX. DEFAULT PROVISION: This agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. This agreement will be terminated by the State if the Legislature fails to appropriate funds or grant expenditure authority. Termination for this reason is not a default by the State nor does it give rise to a claim against the State.

X. EQUAL EMPLOYMENT OPPORTUNITY CLAUSE: Consultant is required to comply with E.O. 11246, "Equal Employment Opportunity", as amended by E.O. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and as supplemented by regulations at 41 CFR Part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

XI. NONDISCRIMINATION CLAUSE: Consultant agrees to comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Services Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply.

XII. DEBARMENT, SUSPENSION INELIGIBILITY, AND VOLUNTARY EXCLUSION PROVISION: Consultant certifies, by signing this agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency; have not, within a three (3) year period preceding the awarding of this grant, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of

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embezzlement, theft, forgery, bribery, falsifications, or destruction of records, making false statements, or receiving stolen property, or have not within a three (3) year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.

In witness hereto the parties signify their agreement by signature affixed below:

Consultant Signature (Date) 4-5-11

Authorized State Representative (Date) 4/8/11
Department of Education

State Agency Coding: (Center/Company/Account) 1221110350A2/2024/520413001
State Agency contact who can provide additional information regarding this contract: Sarah Carter (605) 773-5213